

Lightning Damage Loss

VAcorp Requests members follow the below steps when a Lightning Damage claim occurs.

<u>Reporting</u>

- Notify VAcorp as soon as possible.
 - o Reporting through <u>www.vacorp.org</u> provides and immediate claim number
 - Use this claim number on all future correspondence related to this loss
 - o Members can include photographs and estimates at time of initial report
- Provide the following:
 - o Name and Address for loss location
 - o Date of Loss
 - o Cause of Loss
 - o Summary of Damages
 - o Name and Contact information for the primary contact
 - o Estimate of damage

Action Steps

- Take photographs and document the loss
- Take steps to protect existing property from further loss
- Begin salvage or clean-up immediately
- Make temporary repairs if necessary to prevent further loss or damage
- Keep any receipts for temporary repairs or other loss related expenses
- Retain any items or damaged equipment for inspection
- Document the items that will need to be discarded
- Provide our office a copy of the completed lightning affidavit (attached)

If the loss is expected to be \$25,000 or less:

- Please provide a repair estimate for review
- Send repair estimates to <u>estimates@riskprograms.com</u>
 - o Place the claim number in the subject line
 - o Include any receipts from temporary or emergency repairs

If the loss is above \$25,000:

- We will assign an appraiser to come out and inspect the damages.
- The appraiser will contact you to schedule an appointment to inspect the damage.

If you have content damage, please update the Content Inventory Spreadsheet and provide that to the appraiser.

Date:

ELECTRICAL/LIGHTNING LOSS AFFIDAVIT

To Whom It May Concern:					
I inspected/repaired (item d	amaged)				
Model #	Serial #	Year Mode	l		
Date of Purchase					
Place Purchased					
Owned by (Name of Insured)				
Address					
Date of Loss Time of Loss					
Are damaged item(s) availab	ole for inspection? I	f yes, where?			
If no, why not					
This damage was caused by	Lightning	Power Surge	Other		
Because					
Parts/components damaged	d were:				
	Firm Nan	ne			
		ress			
	Repairer'	s Name			
	Repairer'	s Signature		_	